



**ALL SAINTS with St. PHILIP Maidstone  
and St. STEPHEN, Tovil**

**ANNUAL REPORTS**

**and**

**ACCOUNTS**

**2010**

**All Saints with St. Philip, Maidstone  
and St. Stephen, Tovil**

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## **INTRODUCTION TO THE 2010 ANNUAL REPORTS and ACCOUNTS**

I do welcome these annual reports and commend them to all members of our congregations for reflection. Behind them is much work: on the buildings and general running of our churches by the Wardens and Assistant Wardens, on the financial side by Chris Payne and Lionel Marchant; on the caring and hospitality of our churches so very many persons assist. I do thank everyone for all you have contributed in so many ways to the life of our parish.

Much that is important is inevitably not reflected in these reports. Just to name a few things; those people who clean our churches week by week; those who help organize the Infant Sing along, the Primary School Carols and many special services and events, those who undertake minor repairs of a great variety of things.

We are continually challenged to raise funds both for our everyday expenses including our Parish Share as well as for repairs and improvements to our buildings. All Saints has now completed and paid for the repair of the South Nave Aisle and the completion of the rewiring of the whole church. Now we seek funds to conserve the chancel wall painting and renew the nave roof. St Philip's has seen this year a steady if unspectacular renewing of its facilities as they have worn out.

At the same time as maintenance continues the worship and pastoral side of our life continues well. I am so grateful to Priscilla Doe and Clinton Davies for all they contribute to the life of our parish, and also so many of the members of our congregations who contribute so much in the way of caring and helping.

At last our new parish school is being built. We had a good ceremony with the Bishop of Dover in November to start the work. We look forward to moving in January 2012. Mollie Neaves as Chair of Governors does so much really important work for the school.

We face many challenges ahead. As our accounts show, we have considerable financial challenges. The whole of Maidstone Deanery is finding it difficult to raise the money to pay their clergy. We had in the summer a new Area Dean who is helping greatly to develop good relationships in the Deanery. The Diocese is being reorganized and we look forward to a new Archdeacon of Maidstone in 2011. May God continue to bless us and guide us in the years ahead.

Christopher Morgan - Jones



## Meetings of the PCC

The following is a summary of matters discussed during 2010:

Total membership of the PCC for the year =22  
Average attendance over the year = 14.5 (65%)

Correspondence for the PCC should be addressed to the Secretary:  
Geoffrey Lay, 37 Hayle Road, Maidstone ME15 6PE

### **Meeting 18 January 2010**

Attendance: 15

The minutes of the PCC sub-committees were received – Standing Committee 16 November 2009 and the St Philips Church and Centre Committee. The Treasurer presented the current financial position and the accounts for St Philips Church and Centre were presented. It was noted that restoration of All Saints had depleted the funds of the PCC. The planning for Archbishop Courtenay School and future plans for the Area Deanery were discussed.

### **Meeting 12 April 2010**

Attendance: 10

The Treasurer presented the final accounts for St 2009. The annual report for St Philips Church and Centre was received. An additional parent governor for Archbishop Courtenay School was agreed. Easter services were discussed.

### **Meeting 20 July 2010**

Attendance: 15

The Treasurer presented the half yearly accounts. Proposals for reducing the insurance premiums were discussed. It was decided by vote to maintain the current level of 100% cover. Problems concerning the grounds of St Philip's and the planning for Archbishop Courtenay School were discussed.

### **Meeting 9 November 2010**

Attendance: 18

The minutes of the PCC sub-committees were received – Standing Committee October 2010. The Treasurer presented the current financial position. Discussions included upgrading the electrics in All Saints tower and porch, the possibility of development on St Philips.

Geoffrey Lay  
PCC Secretary

## **Report of the Churchwarden 2010**

I report on the condition of our two church buildings.

### **All Saints Church**

During the year we have been addressing matters that are still outstanding in the Quinquennial Report received from the Architect in 2008. The recommendations of the report are being dealt with in conjunction with All Saints Restoration and Development Trust as finance permits. A New Quinquennial Report will be required in 2012.

## **Roofs**

All Saints church has seven roofs all of which are inspected during the year by our architect and appropriate church officers. Six of the roofs are lead. Of these six four have been restored over recent years. All Saints Restoration Trust began restoring the south nave aisle roof for which a Faculty had been obtained. This has now been completed but awaiting the Architects defects inspection.

a) South Nave roof The timberwork is now finished and the new lead has been laid. Awaiting Architects defect inspection. This work cost in the region of £230,000.

The main nave roof will need to be patched as some rainwater has come through. The vestry roof remains serviceable for the time being.

The Lightning Conductor has passed its annual test and has a valid Certificate.

## **Lighting.**

The Lighting in the North Tower and Turret has been completed awaiting final certificate.

## **Rainwater disposal**

Rainwater goods leave the church by way of soakaways. The church does not have main drainage.

## **Miscellaneous**

The new electrical power and lighting system which was installed in the church in 2008 is working well. This was funded by All Saints Restoration and Development Trust.

## **The Organ**

The organ is used on a regular basis and is tuned at least three times each year.

### **Overview**

The organ is generally in a good condition but, as with all instruments, regular tuning and maintenance is the key to long-term reliability. The organ is structurally sound and will continue to give good service for many more years. A major dismantling and cleaning overhaul should be considered in about 15 years time. The organ's great action motors have been re-leathered. The organ should be fully reliable for at least a further five years before further re-leathering is required. It should be noted that the organ blower was installed in 1902 and is therefore 108 years old! The blower is professionally maintained three times a year. Following a failure of the original switching unit (this is the unit that converts our electricity supply from AC to DC which is the supply required by the blower motor) it was necessary for a new unit to be made and installed. Because of the age of the blower it could fail without warning.

## **Fire extinguishers**

All Saints has a contract for the supply and maintenance of appropriate fire extinguishers.

## **Churchyard**

The churchyard is in the care of Maidstone Borough Council who are regularly advised when trees or vegetation become a threat to the church building. John Grant, the Crime Prevention Officer has given a report on the security of the church and Churchyard.

## **Doors**

All doors function as required and are marked as exits on the Emergency Evacuation Plan displayed in the church and in service books as they are printed.

## **Heating**

The heating system functions correctly although the temperature in the church does not always reflect this. Normally this is due to the fact that doors are left open thereby allowing heat to exit the building. Actions have been put into place to try and encourage people to close the doors. All Saints Restoration and Development Trust together with our architect are investigating possible improvements.

**Window ventilators**

The window ventilators situated in the chancel roof area function as required.

**Audio System**

The new audio system works in accordance with its specification. However it is dependent on those using microphones to do so correctly.

**Bells**

The bells, fittings and clock are all in satisfactory order.

**Future repairs and restoration.**

Some of the stained glass windows need repair and estimates are being obtained.

Chancel Wall paintings - The Chairman and Secretary of All Saints Restoration and Development Trust are actively seeking funding for this project. The Conservator has been asked to give an estimate.

Refurbishment of the Refreshment area-

Removal of pews and replacement by chairs – awaiting funding.

## **ST PHILIP'S CHURCH, MAIDSTONE.**

**Quinquennial Report**

During the year we have been addressing matters that are still outstanding in the Quinquennial Report received from the Architect in 2008. The recommendations of the report are being dealt with as finance permits. A New Quinquennial Report will be required in 2012.

**Roofs**

The North and South Elevation roof the gutters have been cleaned and minor repairs carried out.

**West Porch**

Safety work to stonework over the west porch has been carried out.

**Entrance Hall Ceiling**

The ceiling has been satisfactory since the re-cladding, insulated and re-plastering

**Toilets**

The Ladies and Gentlemen's toilets have been redecorated.

**Quiet Room and Coffee Bar.**

The ceiling in the Quiet Room has had repairs carried out. Repairs to ceiling in Coffee Bar need to be repaired as soon as funds available.

Some of the Buttresses will need re-pointing in the future

**Lightning conductor**

A Lightning Certificate is in place.

**Rainwater goods generally**

Rainwater Down pipes have been repaired.

**Rainwater gullies**

Work has been carried out to clear debris from the Gullies

The building has Main drainage.

**Electrical inspection and report**

Electrical inspection and remedial work has been carried out and an Electrical installation certificate has been issued. Cost of work £2400

A Portable Safety check has been carried out on electrical appliances.

**Organ tuning/inspection**

The Organ is used on a regular basis and is tuned three times a year. It is important to ensure the regular use of the organ. Pipe organs contain many parts that will seize up or deteriorate if the organ is not used. Under these circumstances the cost of repair can be considerable.

**Fire extinguishers**

There is a contract with Kent Fire Protection.

**Lighting**

There is an Electrical Lighting installation Certificate.

**Vegetation close to church walls**

Regular maintenance and removal of some trunks and clearance of vegetation has been carried out.

**Doors and door furniture**

All doors function as required all have illuminated Exits signs above them.

**Heating /Boiler**

The Boiler has been replaced together with the replacement of two fan assisted heaters.

The Boiler room has been redecorated.

**Audio system**

This is used on a regular satisfactory basis

**Bell frame**

St Philips has one bell which is rung regularly.

**Clock**

Repairs to the Clock have been carried out and further work is expected to the cable when funds are available.

The Carpet has been replaced and fitted to the area in front of the Altar.

There is Maintenance register and Asbestos register in the church.

Every matter that I have reported upon requires the time and skill of a small number of people to mitigate the cost of professional services. To everyone concerned I give my grateful thanks.

Mollic Neaves  
Churchwarden

**REPORT OF ALL SAINTS DEPUTY CHURCHWARDENS**

2010 was again very busy year for All Saints. The essence of this Report is to inform parishioners of the many events that take place in All Saints during the week of which those who only attend on Sunday may be unaware. In accepting Grant Aid from English Heritage for the restoration of the church we are obliged to ensure that the church is open for visitors during the years.



In January and February a small team of helpers began preparing the display for the annual *Spring Singalong* - this year on the theme of *Sing Around Gardens* - for Maidstone Area Primary Schools. Every year that passes shows an increase in the imaginative designs by Brian Cannell which are then transformed into 'real life' by the team led by Roger Manuell.

On Palm Sunday we welcomed for his first visit to All Saints the Rt. Revd. Trevor Willmott, Bishop of Dover at the 9.30am Parish Eucharist for Palm Sunday. In the afternoon All Saints choir sang Stainer's *Crucifixion*. The choir sang at every service in All Saints during Holy Week and of course on Easter Day. We are very grateful for their dedication to leading our worship during this special time in the church calendar. Restoration of the south aisle nave roof was completed in March.

On the 22<sup>nd</sup> April the Lord-Lieutenant of Kent held his Civic Service in All Saints. This service takes place each year and alternates between Canterbury Cathedral, Rochester Cathedral and All Saints Church. The culmination of the preparation work for the *Spring Singalong* came at the end of April when for the week beginning the 26<sup>th</sup> April All Saints welcomed 1,600 children, teachers and helpers from Maidstone Area Infant Schools. The church was again full for the annual St. George's Day Service arranged by Maidstone Scout Council.

In May the Lunchtime Concerts began and the traditional Mayor Making and Civic Services also took place. We also welcomed a choir from Holland who sang during and after a Parish Eucharist.

June saw the third Recorder Festival arranged for Maidstone Area Primary Schools. For the first Festival in 2008 we welcomed 438 children which for 2009 increased to 697. The popularity of the Festival with Maidstone Area Primary Schools continued in 2010 when we welcomed 759 children during the week of the Festival. Concerts play an increasing part of the life of All Saints. In June we welcomed again Sutton Valence Choral Society and Maidstone Winds Symphony for concerts. On the 17<sup>th</sup> June All Saints held its first Open Evening modelled on the Open Evenings organised in Canterbury Cathedral. It is hoped that the Open Evening will become an annual event.

In July Graduation Ceremonies for University of the Creative Arts and the European School of Osteopathy were held. The River Festival took place again at the end of July. All Saints church was open to visitors and refreshments were available as well as other 'money raising' activities. A total of £1,200 was raised for All Saints Restoration and Development Trust.

September saw the conclusion of the 2010 Lunchtime Concerts. As is now traditional the final Lunchtime Concert on the 30<sup>th</sup> September was an organ recital given by Dr. David Flood the Organist and Master of the Choristers at Canterbury Cathedral. During 2010 the Lunchtime Concerts raised a total of £3,381 for various charities an increase of £272 over 2009. The annual service for the Royal West Kent Regiment took place on the 12<sup>th</sup> September and All Saints Choristers gave a concert of choral and instrumental music on the 26<sup>th</sup> September.

On the 31<sup>st</sup> October we were pleased to welcome The Revd. Andrew Sewell to preach at the 9.30am Parish Eucharist. This was the first visit of Andrew to All Saints as the recently appointed Area Dean of Maidstone Deanery.

In November the annual service for the Pickard & Beale group of Funeral Directors was held. Sutton Valence Choral Society also visited us again on the 21<sup>st</sup> November. On this occasion the choir sang Handel's *Messiah* with the innovation that the concert was given by candlelight!

December was extremely busy with Christmas Carol Concerts and Services for schools and other organisations although the heavy fall of snow resulted in one of the two *Sing Around Christmas* carols having to be cancelled as well as the KM Carol Service scheduled for the 4<sup>th</sup> December. Our own Service of Nine Lessons and Christmas Carol by Candlelight scheduled for the 18<sup>th</sup> December had to be postponed to Wednesday 22<sup>nd</sup> December. This gave a concern as to how to publicise the change of date. In the event

the service was well supported and we were able to welcome to the service the High Sheriff of Kent Peregrine Massey and Mrs Massey On Christmas Day we were pleased to offer once again the use of the College Room for the provision of Christmas Lunch to those members of our Community not fortunate enough to be able to enjoy the fellowship of a family celebration. This lunch has taken place in All Saints College Room for a number of years originally inspired by Donald Doel, his family and friends.

Special functions have been held in the church in aid of All Saints Restoration and Development Trust. The dinners are especially appreciated by those who attend and the Saturday Market also makes a regular and valuable contribution to the Trust. In addition members of All Saints have been kind enough to hold fund-raising events in their own homes. Motc Park saw All Saints choristers taking part in a sponsored bicycle ride which raised £426 for the Trust.

Those who use All Saints express appreciation for the welcome they receive and those who come to give concerts are very pleased with the acoustics of the building, the splendid resources of the organ and piano. However they are less impressed with the uncomfortable seating arrangements (the pews!!). Income from the use of All Saints by 'third parties' totalled £9,000 in 2010 – a useful contribution to our overall income. To expand the use of the building by 'third parties' and to make it more flexible for liturgical use the Trustees of All Saints Restoration and Development Trust along with the Diocesan Advisory Committee are examining alternative seating arrangements.

We are very grateful to everyone who gives of their time to ensure that All Saints functions as would be expected of the Parish Church of the County Town of Kent – our clergy, servers, choir and organists, bell ringers, sidesmen, intercessors, readers, Sunday School teachers and helpers, crèche, flower arrangers, church cleaners, the 'verggers' at weddings and funerals and others who quietly help in the life of the church. There is always a need for more people to help. If we are to maintain the level of activity that we have now reached it is imperative that new talent is identified and used.

Roger Manuell

Geoffrey Lay

Deputy Churchwardens

## **REPORT OF St. PHILIP'S DEPUTY CHURCHWARDENS**

As Deputy Churchwardens for St Philip's we would like to report on the variety of events that have taken place during the year.

### **MISSION AND OUTREACH**

**The Coffee and Chat Group** continues to provide a warm welcome to everyone on a Tuesday morning between 10am and 12 noon.

**Seedlings (Parent and Toddler)** meet on Wednesday mornings providing a safe environment to play and make new friends.

**Advent and Youth** activities numbers attending the Advent group were disappointing however the Valentine activity day saw attendance rise.

**May Fayre, Michaelmas Coffee morning and Christmas Fayre:** again a great success bringing in many new faces within the Parish. A big thank you to everyone who was involved in any way.

**Social Evenings** A variety of events have taken place: St Georges Day, Shrove Tuesday, Quiz night and Carols and mice pies evening.

**Scarecrow Festival** this was held on the weekend of 9<sup>th</sup> 10<sup>th</sup> October, Groups who meet in the centre as well as groups within the community were asked to provide scarecrows to represent their organisation. Many people came to search out their scarecrow making the weekend a great success.

**Worship** Many thanks to our Clergy for their continued support.

The second Sunday service is directed towards families and our uniformed organisations. These services are led by Lay People with assistance from the Guides, Brownies and Rainbows.

Harvest Festival was well attended and our harvest offerings were given to the Trinity Foyer.

**The Christmas Carols** and Lessons service was well attended despite the bad weather, our thanks to the Choir for their contribution to the service and members from the local community for the readings.

**Christingle Service.** The congregation were surprised to learn that they were making their own Christingle to take home. numbers attending were excellent and many good comments were received.

**The Choir** continues to play an exceptional part in our worship under the continued guidance of their Choir Mistress and continue to sing a much wider variety of songs.

Lent Course We thank our Clergy for leading our Lent Course.

**St Philip's Church Activities** our thanks to everyone who contributes to our weekly service including our musical accompanists, Choir, Sidespersons, Servers, Readers, Intercessors, Chalice, and providing bread.

**Legacies** Purchases made so far have been: Contribution to our Parish Share. Boiler, Carpet for the Altar. Altar Frontal, Ceiling, Heating, and Decoration.

**The Scene Setters** Our thanks to the flower arrangers who provide beautiful displays to enhance our services particularly on special occasions. We thank everyone who provides our tea and coffee after our morning service. Our thanks to the craft group who meet on the second Tuesday of the month who continue to provide items for our fund raising activities. Twice a year the Big Clean continues to take place to keep our Church warm and welcoming.

**St Philips Centre** The centre continues to thrive and we are most grateful to everyone who takes such an active role in ensuring it is available for use. Our thanks to our Committee, bookings Secretary, Treasurer and Secretary for their continued hard work. Many thanks to The Friends of St Philip's committee that have continued to fund-raise for so many of our ongoing repairs that need to be funded. Maintenance is ongoing and our grateful thanks to those who contribute their time and talents to maintaining our building. Gardening and outside maintenance takes place three times a year, a group of parishioners meet on a Saturday morning to maintain the grounds around the Church, this is a sociable event with tea coffee and bacon rolls made available. This year we were fortunate in having a group from the probation service help by removing a tree from the front of the building, they also cleared the patch by the disabled entrance.

The list below shows the range of ages and interests we are catering for  
Uniformed Groups, Seedlings, Marlin School of Dance, Coffee and Chat, Martial arts group, U3A, N.A.C.R.O, Drama group, Towns Women's Guild, Craft Group, Maidstone Show Club, and Prayer Group. In addition local groups such as gardening societies and camera club, as well as use by The Collis Millennium Green Trust and Maidstone Borough Council for the local Election Polling Station. We view the centre as providing a need for the local community and would encourage the Parish to use it more.

We look forward to continuing to make progress in our aims to be a hospitable place for Worship and to enrich the life of our local Community

Barbara Cook                      Denise Joy  
Deputy Churchwardens

## **REPORT OF ST. STEPHEN'S DEPUTY WARDEN**

I report that our regular two-weekly services continued to be supported by a reliable band of worshippers from Tovil and the wider community.

### **Services**

We continue to maintain the pattern of a Family Service on the first Sunday of the month and a Family Eucharist on the third Sunday.

All our regular congregation help by contributing to the services in some way, by serving, reading and intercessing, taking the Family Service, and most importantly making the coffee after the service.

In May we were pleased to be able to welcome baby Lauren into the Family of the Church, with her Baptism. Proud grandparents, Marion and Mike, were pleased to have an opportunity to show-off their first grandchild, and it is good to welcome Kate and Graham, who have been returning on a regular basis since.

### **Activities**

On the Saturday before Mothering Sunday In March we held our second Mothering Sunday Activity, with children coming to make cards arrange posies and ice biscuits. This proved successful and we saw some new faces and were able again, to share some valuable time together.

In the summer, following the Family Service in July, we met at Teston River Park and shared a picnic, games and enjoyed the locks, taking in the surroundings and having some valuable fellowship time.

In December we arranged our usual 'Come and make your own Christingle' activity, but unfortunately the weather had other ideas, very seasonal, but a little disruptive. It also affected our service of Carols and Readings, which was postponed to the 2<sup>nd</sup> January, but despite the change of date, proved a satisfying conclusion to the Christmas celebrations for 2010.

### **Future**

We see the building work moving on, roads being made up, foundations being laid and look forward to the time in the future when we will be worshipping in the new school, and hope that at that time we may have further opportunities to attract additional members to our congregations.

David Freed  
Deputy Churchwarden

## **MAIDSTONE DEANERY REPORT**

The membership of Maidstone Deanery is made up of the clergy from the ten parishes and 2, 3 or 4 laity members dependent on the electoral roll of that parish.

Deanery Synod Meetings were held in February, May and October Prior to each Deanery Meeting there was a meeting of the Standing Committee.

The Maidstone Deanery welcomed one new member:

The Reverend Andrew Sewell as the new Arca Dean for the Maidstone Deanery.

At all the meetings there were representatives of both clergy and laity from the churches in the Maidstone Deanery.

All the meetings commenced with a short act of worship led by the host church

For all meetings agendas and papers were circulated, and at the meetings all minutes were approved and signed.

At all the meetings the Treasurer gave a report and the host church gave a parish report.

The Mission and Ministry Group that was formed to explore different Deanery models to achieve financial sustainability and greater energy for mission continued to meet regularly during the year and a report was given at each meeting.

### **Meeting on 1 February 2010 at St Luke's Church**

At this meeting notice was given that a new Area Dean had been appointed – the Rev Andrew Sewell who comes from Otham and Langley

Treasurers Report - the accounts for 2009 were circulated.

Notice was given of a visit by the new Bishop of Dover to the Maidstone Deanery on 29<sup>th</sup> April.

A parish report was given by Matt Gallagher

### **Fund Raising Supper**

On Saturday 22<sup>nd</sup> May a Fund Raising Deanery Supper was held at All Saints Church Maidstone which raised £650 for the Street Pastors. A presentation of the Street Pastors role/work was given at the supper by a representative from the Street Pastors.

### **Meeting on 14<sup>th</sup> June at St Martins Church Shepway**

Treasurer's report – Mr Robert Lander reported that the parish levy of £100 had been approved.

Mrs Eileen Lander reported that that Church Wardens and Incumbents had been invited to a series of meetings in the Autumn to give details of their parish and discuss their difficulties.

Feedback was given of the Diocesan Meeting.

Mrs Heather Taylor reported that the visit by the Bishop of Dover had been very successful.

The parish report was given by the Rev Joss Walker

### **Meeting on 30<sup>th</sup> September at St Andrews Church Barming**

Concern was expressed at the low turnout at recent Deanery Meetings and suggestions were requested for ideas for the content of future meetings.

The Treasurer reported that additional money had been received for the Street Pastors Charity.

The parish report was given by Rev Brian Reed and Mr Jin Lakeland.

The Rev Andrew Sewell also gave an address.

## ELECTORAL ROLL

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
All Saints Resident	40	30	46	41	33	41	40	38	37	36	36	39
All Saints Non Resident	69	67	56	58	54	55	55	51	55	53	53	55
St. Philip's Resident	58	53	60	60	59	54	53	40	40	36	37	41
St. Philip's Non Resident	18	21	21	21	19	18	16	14	13	17	18	15
St. Stephen's Resident	0	0	0	0	10	11	9	10	10	7	7	7
St. Stephen's Non Resident	0	0	0	0	4	5	5	6	6	6	6	6
<b>Total</b>	<b>185</b>	<b>171</b>	<b>183</b>	<b>180</b>	<b>179</b>	<b>184</b>	<b>178</b>	<b>159</b>	<b>161</b>	<b>155</b>	<b>157</b>	<b>163</b>

**Michael Hocking**  
**Electoral Roll Officer**

## PCC TREASURER'S REPORT and ACCOUNTS

2010 has been another challenging year for our Parish. As well as the usual struggle to raise enough income to pay our running costs, we had to sell our remaining long term investments so that the south nave aisle roof repairs at All Saints Church could be carried out with the help of English Heritage AND OTHER Grant making hodies. This leaves the Parish in an even worse financial position than at the end of 2009, with cumulative unpaid Parish Share in excess of £118,000.

Rather than concentrate on the negative, however, I invite us to try and find some positives in the figures. Following the 2009 stewardship presentation and campaign, there has been an increase in giving and which I will mention in more detail later. We have also made savings in our expenditure. This increase in giving and saving in expenditure has enabled us to pay an additional £7,233 Parish Share out of ordinary funds in 2010 compared to 2009.

The accounts are prepared on an accruals basis. This means they show the position if all income had been received and all expenditure paid by the end of the year. Detailed debtors and creditors arising from this are on page 24.

BALANCE SHEET page 17

The Balance Sheet is a summary of the Parish's net assets. The net assets at 31st December 2010 stood at £-92,420 (2009 £-47,324). Our net liability has increased due to the continued deficits on the ordinary accounts for both All Saints and St Philip's and the transfer of investments/deposits to All Saints Restoration and Development Trust.

STATEMENT of FINANCIAL ACTIVITIES page 18

This page is a summary of pages 19, 20, 21.  
For a breakdown of General Purposes Funds see page 19

For a breakdown of Other Unrestricted Funds see page 20

For a breakdown of Restricted Funds see page 21

## STATEMENT of FINANCIAL ACTIVITIES General Purposes Funds page 19

This page summarises the Parish Ordinary and Extra Ordinary income and expenditure items that are shown in more detail on pages 22 and 23.

### **Ordinary Income (Page 22)**

#### **All Saints (including St Stephen's)**

Planned Giving for 2010 (£44,459) has increased by £1,632 compared to 2009, a rise of 3.8%. Church collections remain unaltered whilst sundry donations have increased by £276 compared to 2009. Income from the College Room was £535 is also up by £95. I would also like to state that collections and giving from the congregation at St Stephen's totalled £395 (2009 -£300), and only because of limitations in the presentation of these accounts, this amount is included with All Saints income.

#### **St Philip**

Planned Giving for 2010 (£21,228) has increased by £5795 compared to 2009, a rise of 37.5%. On the face of it this appears to be a very encouraging development until we look behind the figures – a single anonymous donation of £5,000 (plus £1,400 gift aid) was made during 2010 and without this St. Philip's planned giving would have gone down by 3.9%. *(I'm pleased to report that the same individual has donated a further £5,000 in 2011 – thank you).* Church collections and sundry donations taken together are on a par with 2009.

#### **Gift Aid**

Gift Aid continues to be an important part of our income. From April 2011 the rate at which we can recover Gift Aid reduces from 28p to 25p for every pound donated under the scheme. This will cause our income to drop by about £1,900 in a full year. However, the recent budget indicated that charities would be able to claim back Gift Aid on general collections of up to £5,000 per annum, giving us up to £1,250 of gift aid so offset some of the reduction alluded to earlier. The methodology involved in calculating the amount that can be recovered has yet to be determined by HM Government and is not likely to be implemented until 2013.

### **Ordinary Expenditure (Page 23)**

#### **All Saints**

Total expenditure for 2010 was £72386, a welcome reduction of £3,004 on 2009, or 4%. The two main areas where savings have been made are Church Running Expenses and Printing, Stationery and Postage. The former is largely due to switching our gas and electric suppliers, whilst the latter's saving is due to a combination of timing and changing suppliers.

#### **St Philip**

Total expenditure for 2010 was £32,373 a slight increase of £334 on 2009, around 1%. Whilst there were similar savings in Church running expenses and Printing, stationery & postage as All Saints, there has been an increase in minor repairs, mostly concerning the tower clock.

#### **Parish Share**

In 2010 we were asked to contribute £64,692 towards the Parish Share, an increase of £648 (1%). We paid £46,304 (72% of £64,692) in 2010 leaving a shortfall of £18,388. In 2009 we paid £39,071 (61% of £64,044), a shortfall of £24,973. Thanks to our increased giving and expenditure savings identified above, we have been able to pay a greater percentage and amount of Parish Share compared to 2009. However, as mentioned at the beginning, our total unpaid Parish Share has increased to £118,304 (page 24).

### **All Saints with St Philip Extra Ordinary Account**

This account continues to be used for income and expenditure of a one off nature. The sum of £18,185 was transferred to All Saints Restoration and Development Trust towards All Saints roof repairs. In addition £4,862 was realised from the sale of investments and was forwarded to the same Trust for the same purpose. Both these items were originally from All Saints part of the Fulljames Legacy.

### STATEMENT of FINANCIAL ACTIVITIES Other Unrestricted Funds page 20

**Fee Account** – This is a clearing account for monies received and paid under the headings shown. It includes PCC Fees earned from weddings and funerals and also monies received from use of All Saints Church by third parties. These fees are transferred to the main PCC account on a regular basis.

**Community Account** – The figures show a small surplus of £36 for the Parish magazine.

**St. Philip Centre** – The Centre has recorded a surplus of £2,875 this year building on the good results achieved in 2008 and 2009. This gives an accumulated fund of £7,939. Some of this will be spent on new flooring in the hall and coffee lounge in 2011.

**All Saints Church Shop** – The shop has recorded a small surplus of £116 after allowing for a donation of £200 to All Saints Restoration and Development Trust.

**All Saints Bellringers** – The accounts show a deficit of £33 for the society.

**Organ and Choir Fund** – the All Saints Organ and Choir fund has now been closed and the balance transferred to All Saints Restoration and Development Trust who have agreed to pay for the running costs of the organ. The balance of £2,186 carried forward relates to St. Philip's Organ and Choir fund and youth fund.

**St Philip Legacy** – The Parish received two legacies in 2009 totalling £20,000 from Keith Reader and Margaret Standen. A breakdown of the expenditure is shown on page 24. The balance of £4,029 has been earmarked for projects in the first half of 2011.

### STATEMENT of FINANCIAL AFFAIRS – Restricted Funds page 21

These were two small investments held by the Canterbury Board of Finance (CBF) and the Official Custodian for Charities. These investments were sold in January 2010 and the proceeds were passed to All Saints Restoration and Development Trust at the request of English Heritage as part of the agreement to obtain a Grant to repair the south nave aisle roof at All Saints.

My thanks once again go to all those who work tirelessly behind the scenes banking and recording monies, keeping accurate records and ultimately helping me to produce these accounts.

Christopher Payne  
Hon PCC Treasurer



## FINANCIAL CERTIFICATE 2010

Registered Charity No. 1134146

We certify that the Accounts shown on pages 16 to 24 of this booklet were presented to and approved by the Parochial Church Council of All Saints with St. Philip, Maidstone at a meeting of the Council held at 7.30pm on the 12th April 2010 in St. Philip's Church Centre, Waterloo Street, Maidstone, Kent.



**Christopher Payne**  
**Honorary Treasurer**  
**All Saints with St. Philip PCC**



**Lionel Marchant**  
**Lay Vice Chairman**  
**All Saints with St. Philip PCC**

# INDEPENDENT EXAMINER'S REPORT

## TO THE PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST. PHILIP, MAIDSTONE.

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2010, which are set out on pages 17 to 24 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and section 43 of the Charities Act 1993 (the Act) as amended by s.28 of the Charities Act 2006.

### **Respective Responsibilities of Trustees and Examiner**

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulation 5 and Section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulation 5.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 43(7) (b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act, and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Allan R. Hickie ACA  
UHY Hacker Young,  
Thames House,  
Roman Square,  
Sittingbourne,  
Kent.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

BALANCE SHEET  
AT 31 DECEMBER 2010

	General Purposes Funds	Other Unre- stricted Funds	Restricted Funds	Total Funds 2010	Total Funds 2009
<b>Fixed Assets</b>					
Equipment	0			0	0
Official Custodian for Charities	0		0	0	5625
CBF Funds	0		0	0	2127
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7752</u>
<b>Current Assets</b>					
Stock	0	299	0	299	47
Cash at Bank and in Hand	7899	20478		28377	48606
Debtors	51	0	0	51	
	<u>7950</u>	<u>20777</u>	<u>0</u>	<u>28727</u>	<u>48653</u>
<b>Liabilities : Amounts falling due within one year</b>					
Bank overdraft				0	
Creditors	121147	0		121147	103729
	<u>121147</u>	<u>0</u>	<u>0</u>	<u>121147</u>	<u>103729</u>
Net Current Assets	-113197	20777	0	-92420	-55076
<b>NET ASSETS</b>	<u>-113197</u>	<u>20777</u>	<u>0</u>	<u>-92420</u>	<u>-47324</u>
<b>FUNDS</b>	<u>-113197</u>	<u>20777</u>	<u>0</u>	<u>-92420</u>	<u>-47324</u>

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2010

	General Purposes Funds	Other Unre- stricted Funds	Restricted Funds	Total Funds 2010	Total Funds 2009
<b>Incoming Resources</b>					
Incoming Resources from donors	73031	0		73031	85368
Other voluntary incoming resources	4263	0		4263	6987
Incoming resources from operating activities to further the Council's objects					
Resources from other funds	535	62682		63217	65428
Other incoming resources	11468	0		11468	14646
Income from investments	4862	0	2918	7780	9325
	5	3	11	19	354
<b>Total incoming Resources</b>	<b>94164</b>	<b>62685</b>	<b>2929</b>	<b>159778</b>	<b>182108</b>
<b>Resources Used</b>					
Cost of Generating Funds	151	0		151	186
Grants	759	200		959	316
Transferred to other Funds	23047	11075	2918	37040	14646
Activities directly related to the work of the church	101801	47896		149697	154272
Church Management and administration	2781	0	11	2792	4367
Other Expenses	22	5878		5900	20218
<b>Total Resources used</b>	<b>128561</b>	<b>65049</b>	<b>2929</b>	<b>196539</b>	<b>194005</b>
<b>Net Incoming (Outgoing) Resources</b>					
Proceeds on disposal of investments	-34397	-2364	0	-36761	-11897
profit on sale of investments	-4862		-2918	-7780	0
Increase in market value of Investments Unrealised	-566		11	-555	0
	0		0	0	616
Balances at 1st January 2010	-73372	23141	2907	-47324	-36043
Balances at 31st December 2010	-113197	20777	0	-92420	-47324

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

NOTES SUPPORTING THE STATEMENT OF FINANCIAL AFFAIRS  
at 31 DECEMBER 2010

General Purposes Funds	All Saints Ordinary	St. Philip Ordinary	All saints X-Ord Non-Cap	St Philip X-Ord Non-Cap	All saints X-Ord Capital	St Philip X-Ord Capital	Other Investments	Total 2010	Total 2009
<b>Incoming Resources</b>									
Incoming Resources from donors	50787	22244		0				73031	65368
Other voluntary incoming resources	3504		0	759				4263	6987
Incoming resources from operating activities to further the Council's objects	535	0						535	440
Resources from other funds	11333	135						11468	14646
Other incoming resources			0				4862	4862	9325
Income from investments	0	0		1	0	4	0	5	218
<b>Total incoming Resources</b>	<b>66159</b>	<b>22379</b>	<b>0</b>	<b>760</b>	<b>0</b>	<b>4</b>	<b>4862</b>	<b>94164</b>	<b>96984</b>
<b>Resources Used</b>									
Cost of Generating Funds	64	87						151	186
Grants			0	759				759	116
Transferred to other Funds	0				18185		4862	23047	0
Activities directly related to the work of the church	70572	31229		0				101801	103212
Church Management and administration	1724	1057						2781	4236
Other Expenses			0	0	22			22	12125
<b>Total Resources used</b>	<b>72360</b>	<b>32373</b>	<b>0</b>	<b>759</b>	<b>18207</b>	<b>0</b>	<b>4862</b>	<b>128561</b>	<b>119875</b>
<b>Net Incoming (Outgoing) Resources</b>									
Loss on sale of investments							-566	-566	0
Proceeds on disposal of investments							-4862	-4862	
Increase/(decrease) in value of investments							0	0	371
Balances at 1st January 2010	21009	-33941	-13495	-7309	-48379	3315	5428	-73372	-50852
Balances at 31st December 2010	14808	-43935	-13495	-7308	-66586	3319	0	-113197	-73372

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

NOTES SUPPORTING THE STATEMENT OF FINANCIAL AFFAIRS  
AT 31 DECEMBER 2010

Other Unrestricted Funds	Fee Account	Communi- nity Accounts	St Philip Centre Accounts	All saints Church Shop	All Saints Bellringers	Organ & Choir Fund	SP Legacy	Total 2010	Total 2009
<b>Incoming Resources</b>									
Incoming Resources from donors								0	20000
Other voluntary incoming resources								0	0
Incoming resources from operating activities to further the Council's objects	44347	1141	12754	632	3808			62682	64988
Activities for generating funds									
Resources from other funds								0	0
Other incoming resources								0	0
Income from investments			1		1	1		3	5
<b>Total incoming Resources</b>	<b>44347</b>	<b>1141</b>	<b>12755</b>	<b>632</b>	<b>3809</b>	<b>1</b>	<b>0</b>	<b>62685</b>	<b>84993</b>
<b>Resources Used</b>									
Cost of Generating Funds									
Grants				200				200	200
Transferred to other Funds	10885					190		11075	14646
Activities directly related to the work of the church	32753	1105	9880	316	3842		0	47896	51060
Church Management and administration								0	0
Other Expenses				0			5878	5878	8093
<b>Total Resources used</b>	<b>43638</b>	<b>1105</b>	<b>9880</b>	<b>516</b>	<b>3842</b>	<b>190</b>	<b>5878</b>	<b>65049</b>	<b>73999</b>
<b>Net Incoming (Outgoing) Resources</b>	<b>709</b>	<b>36</b>	<b>2875</b>	<b>116</b>	<b>-33</b>	<b>-189</b>	<b>-5878</b>	<b>-2364</b>	<b>10994</b>
Increase in market value of investments Unrealised									
Balances at 1st January 2010	1216	2452	5064	379	1748	2375	9907	23141	12147
Balances at 31st December 2010	1925	2488	7939	495	1715	2186	4029	20777	23141

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

NOTES SUPPORTING THE STATEMENT OF FINANCIAL AFFAIRS  
AT 31 DECEMBER 2010

Restricted Funds	E. F. Hills	Vicars Disc Fund	Total 2010	Total 2009
<b>Incoming Resources</b>				
Other incoming resources	783	2135	2918	0
Income from investments	11	0	11	131
<b>Total incoming Resources</b>	<u>794</u>	<u>2135</u>	<u>2929</u>	<u>131</u>
<b>Resources Used</b>				
Transferred to other Funds	783	2135	2918	0
Activities directly related to the work of the church			0	0
Church Management and administration	11	0	11	131
<b>Total Resources used</b>	<u>794</u>	<u>2135</u>	<u>2929</u>	<u>131</u>
<b>Net Incoming (Outgoing) Resources</b>	0	0	0	0
Balances at 1st January 2010	780	2127	2907	2662
(Decrease)/Increase in market value of Investments - Unrealised			0	245
Proceeds on disposal of investments	-783	-2135	-2918	0
Profit on sale of Investments	3	8	11	0
Balances at 31st December 2010	<u>0</u>	<u>0</u>	<u>0</u>	<u>2907</u>

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAID-

NOTES SUPPORTING THE STATEMENT OF FINANCIAL AFFAIRS  
at 31 DECEMBER 2010

All saints St Philip

General Purposes Funds	All Ordinary	St.Philip Ordinary	X-Ord Non-Cap	X-Ord Non-Cap	Other Invest- ments	Total 2010	Total 2009
<b>Incoming Resources</b>							
Incoming Resources from donors							
Planned Giving							
Gift Aid Donations	33763	14987				48750	42563
Income Tax Recoverable	9214	4173				13387	12412
Other Planned Giving	1482	2068				3550	3285
Collections (open plate)	4872	728				5600	5349
Sundry Donations	1456	288				1744	1759
	<u>50787</u>	<u>22244</u>	<u>0</u>	<u>0</u>		<u>73031</u>	<u>65368</u>
Other voluntary incoming resources							
Fees returned from the Dio- cese	3504					3504	4071
Donations, Appeals, Grants			0	759		759	2916
Income Tax Recoverable				0		0	0
	<u>3504</u>	<u>0</u>	<u>0</u>	<u>759</u>		<u>4263</u>	<u>6987</u>
Incoming resources from operating activities to further the Council's ob- jects							
Church Hall	535	0				535	440
	<u>535</u>	<u>0</u>				<u>535</u>	<u>440</u>
Income from investments							
Dividend & Interest including any reclaimable tax	0	0			11	11	205
	<u>0</u>	<u>0</u>			<u>11</u>	<u>11</u>	<u>205</u>
Other incoming resources							
Insurance Claim - All Saints Audio Equipment			0			0	9325
			<u>0</u>			<u>0</u>	<u>9325</u>



PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

NOTES SUPPORTING THE STATEMENT OF FINANCIAL AFFAIRS  
at 31 DECEMBER 2010

General Purposes Funds	All saints		St Philip		Other Investments	Total 2010	Total 2009
	All Saints Ordinary	St.Philip Ordinary	X-Ord Non-Cap	X-Ord Non-Cap			
<b>Resources Used</b>							
Cost of Generating Funds							
Stewardship	64	87				151	186
	<u>64</u>	<u>87</u>	<u>0</u>	<u>0</u>		<u>151</u>	<u>186</u>
Grants							
Charitable Giving							
National Charities			0	759		759	61
Local Charities			0	0		0	55
			<u>0</u>	<u>759</u>		<u>759</u>	<u>116</u>
Activities directly related to the work of the church							
Ministry - Parish Share	40109	24583				64692	64044
Ministry - Clergy exps,office exp	3977	2241				6218	6393
Church Running Expenses	18196	2581				20777	22459
Minor Repairs	665	1179				1844	1897
Upkeep of Services	695	418				1113	639
Salaries (incl Choir)	5821	15				5836	6031
Church Hall	646	0				646	711
PCC Property	94	58				152	199
Young People Sunday school	140	85				225	172
Other	229	69			11	309	667
	<u>70572</u>	<u>31229</u>	<u>0</u>	<u>0</u>	<u>11</u>	<u>101812</u>	<u>103212</u>
Church Management and administration							
Printing, Stationery & Postage	678	415				1093	2465
Bank Charges	461	283				744	905
Audit Fee	585	359				944	866
	<u>1724</u>	<u>1057</u>				<u>2781</u>	<u>4236</u>
Other Expenses							
St Philips Ceiling (part)						0	2500
St Philip Heating (part)						0	300
All Saints Audio system						0	9325
			<u>0</u>	<u>0</u>		<u>0</u>	<u>12125</u>

Staff costs during the year were made up as follows:

	2010	2009
Wages & Salaries	5836	6031
Soc.Sec Costs, Pension Contributions, Benefits in Kind	0	0
	<u>5836</u>	<u>6031</u>

#### INDEPENDENT EXAMINATION REMUNERATION

Total Resources Used includes the following amount payable in respect of :-

Independent Examination Services	<u>944</u>	<u>866</u>
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#### CREDITORS

Parish Share 2002-04, 2007-10	118304	99916
Church Running Expenses	1774	2525
Stewardship	8	0
Independent Examiner's Fee	922	900
Ministry	85	139
Minor repairs	0	57
Church Hall	0	11
Church, Management & Administration	54	141
Upkeep of Services	0	40
	<u>121147</u>	<u>103729</u>

#### CASH AT BANK AND IN HAND

General purposes

Current a/c	-general	93	-475
	-St. Philip legacy	4029	9907
		<u>4122</u>	<u>9432</u>
Deposit account		7806	25987
		<u>11928</u>	<u>35419</u>

#### ST PHILIP LEGACY

Carpet	695
Ceiling	3255
Heating	4143
Parish Share - Prior Years	2000
Decoration	1215
Boiler	3809
Altar Frontal	854
	<u>15971</u>