



**ALL SAINTS with St. PHILIP Maidstone  
and St. STEPHEN, Tovil**

**ANNUAL REPORTS**

**and**

**ACCOUNTS**

**2008**

# **All Saints with St. Philip, Maidstone And St. Stephen, Tovil**

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## INTRODUCTION TO THE REPORTS 2008

I do welcome these annual reports and commend them to all members of our congregations for reflection. Behind them is much work: on the buildings and general running of our churches by the Churchwardens and Deputy Churchwardens, on the financial side by Christopher Payne and Lionel Marchant; on the caring and hospitality of our churches so very many persons assist. I do thank everyone for all you have contributed in so many ways to the life of our parish.

Much that is important is inevitably not reflected in these reports. Just to name a few things; those people who clean our churches week by week; those who help organize the Infant Singalong, the Primary School Carols and many special services and events, those who undertake minor repairs of a great variety of things.

2008 has seen considerable work in trying to raise funds in a difficult financial climate. St Philip's seeks funds for improving its facilities and doing needed work to electrical matters and ceilings. All Saints is trying to raise the money for the repair of the South Nave Aisle. Every now and then amidst the often hidden work of restoration we see some results: All Saints new Lighting and Electrical Power system is an example that we have seen this year.

At the same time as maintenance continues the worship and pastoral side of our life continues well. It has been wonderful for us all to have Clinton Davies helping share some of the priestly ministry of the parish with Priscilla Doe and myself. We have seen several very good occasions this year, among them the Welcome Home Service to 36 Royal Engineer Regiment in March and the wonderful visit of the Archbishop of Canterbury in June.

We face many challenges ahead. As our accounts show, considerable financial challenges. The whole of Maidstone Deanery is finding it difficult to raise the money to pay their clergy. Several parishes, among them perhaps ourselves, may have to share a priest with another parish. It would help our work so very much if more would volunteers for numerous tasks that need doing. May God continue to bless us and guide us in the years ahead.

Christopher Morgan - Jones  
Vicar of Maidstone

# ALL SAINTS with St. PHILIP PCC

## Objectives and Activities

All Saints with St. Philip PCC has the responsibility of cooperating with the Incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

## Structure, Governance and Membership

The PCC is a charity excepted from registration with the Charity Commission. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

During 2008/9 the Membership of the Parochial Church Council was:-

Members	Until	St. Philip	Until	St. Stephen	Until
<b>All Saints</b>					
Mary Wheeler	2009	Michael Hocking	2011	Ann King	2011
Susan Manuell	2009	Alan Gupwell	2010		
Peter Richards	2009	Mrs Carol Gupwell	2010*		
Paul Crease	2010	* In place of Hiliary Eastgate			
Linda Cooper	2010	Resigned 2008			

### Co-opted

Christopher Payne	2009
Denise Joy	2009

### Ex-officio

#### Churchwardens

David Freed 2009 \*  
Mollie Neaves 2009

### Deputy Churchwardens

Roger Manuell	2009	Diane Daniels	2008*	Marion Brookes	2009
Geoffrey Lay	2009	Barbara Cook	2009		
		* Resigned 2008			

### Deanery Synod

Lionel Marchant	2009*	Paul Fletcher	2011
Paul Farrant	2011		
David Freed	2009 *		
Pamela Ratcliffe	2011		

\* as Members of the Diocesan Synod

### Clergy

The Revd. Canon Christopher Morgan-Jones  
The Revd. Priscilla Doc

## Meetings of the PCC

The Agendas and Minutes of the PCC and its subsidiary Committees are made available in all Worship Centres. The following is a summary of matters discussed during 2008.

Total membership of the PCC for 2008 = 24  
Average attendance for 2008 = 15  
Percentage attendance for 2008 = 62.5%

Correspondence for the PCC should be addressed to the Secretary Lionel Marchant, 7 The Platt, Sutton Valence, Maidstone, ME17 3BQ

### **Meeting 11th February 2008**

Possible attendance 24. Actual attendance 19. Percentage attendance 79%

The Minutes of PCC Sub-Committees were received - Standing Committee 21st January 2008, Youth Committee 1st October 2007, All Saints Committee 29th January 2008, St. Philip's Church and Centre Committee 27th November 2008 and 22nd January 2008.

The Treasurer presented the current financial position. The accounts for St. Philip's Church and Centre were also presented.

It was noted that:-

- (a) The repairs to the Monckton War Memorial in All Saints churchyard had been completed.
- (b) Recommendations in All Saints Quinquennial Report will be dealt with by All Saints Restoration and Development Trust.
- (c) St. Philip's Quinquennial was due to take place on the 14th February.
- (d) Refurbishment of All Saints Tower Clock had been completed.
- (e) A Faculty authoring the electrical work to All Saints lighting and power supply had been received.
- (f) A Grant offer from English Heritage for the restoration of All Saints south nave aisle roof had been received.

Also discussed were:-

- (a) Arrangements for the next Stewardship Renewal were discussed and an analysis of Stewardship Cards received from the 2008 Renewal.
- (b) Up-dates on the restoration and improvements projects underway at All Saints and St. Philip's
- (c) St. Philip's 150 Celebration
- (d) Services and work at St. Stephen's
- (e) Pastoral Care
- (f) Archbishop Courtenay School
- (g) Toilet provision in All Saints College Room.
- (h) Child Protection and the CRB
- (i) Electoral Roll applications.

### **Meeting 15th April 2008**

Possible attendance 24. Actual attendance 11. Percentage attendance 46%

Minutes of the PCC Meeting on the 11th February 2008 were received and approved as were the Minutes of the Standing Committee on the 21st January 2008.

The Treasurer presented the current financial position for presentation at the APCM.

The following matters were discussed:-

- (a) Procedure for the 2008 APCM including and up-date of the Electoral Roll from the Electoral Roll Officer for presentation at the APCM.

- (b) The Parish Pastoral Care scheme
- (c) Refurbishment of the College Room toilets
- (d) Child Protection and the CRB

### **Meeting 28th April 2008**

Possible attendance 24. Actual attendance 17. Percentage attendance 71%

The Meeting was convened by the Chairman solely for the purpose of electing Officers of the Parochial Church Council for the year 2008/9

#### **Co-Option of Members**

Mr Christopher Payne and Mrs Denise Joy were co-opted.

#### **Elections**

Lay Vice Chairman: Mr Lionel Marchant

PCC Treasurer: Mr Christopher Payne

PCC Secretary: Mr Lionel Marchant

St. Philip's Centre Treasurer: Miss Elizabeth Askew

Community Treasurer: Mr Keith Sharp

Electoral Roll Officer: Mr Michael Hocking

Stewardship Recorder for All Saints: Mr Keith Sharp

Stewardship Recorder for St. Philip's: Mrs Margaret Stephens

Stewardship Recorder for St. Stephen's: Mr David Freed

Parish Child Protection Officers: Mrs Diane Daniels and Mrs Denise Joy.

Criminal Records Bureau Officer: Mrs Suzanne Payne.

### **Meeting 17th June 2008**

Possible attendance 24. Actual attendance 11. Percentage attendance 46%

The Minutes of the PCC meeting on the 15th April 2008 and the 28th April 2008 as well as the Minutes of the Standing Committee on the 3rd June 2008, St. Philip's Church and Centre Committee on the 9th June 2008 were received and approved.

Reports were received on the following subjects:-

- (a) The Treasurer presented information about the current financial position.
- (b) The restoration and refurbishment projects at All Saints and St. Philip's.
- (c) The Parish Pastoral Care Scheme
- (d) Archbishop Courtenay School
- (e) The refurbishment of the College Room toilets.
- (f) Child Protection and the CRB

### **Meeting 7th October 2008**

Possible attendance 24. Actual attendance 14. Percentage attendance 58%

The Minutes of the PCC Meeting on the 17th June 2008, Standing Committee on the 16th September 2008 and St. Philip's Church and Centre Committee in August 2008 were received and approved.

Reports were received on the following subjects:-

- (a) The Treasurer presented information about the current financial position.

- (b) The restoration and refurbishment projects at All Saints and St. Philip's.
- (c) A report from the newly constituted Stewardship Committee
- (d) The Parish Pastoral Care Scheme
- (e) Archbishop Courtenay School
- (f) Child Protection and the CRB

A letter received from the Secretary to Churches Together in Maidstone was discussed.

**Lionel Marchant**  
**Lay Vice Chairman and Secretary**

**REPORT of the CHURCHWARDENS**  
**On the FABRIC of**  
**ALL SAINTS CHURCH and St. PHILIP'S CHURCH**

We report on the condition of our two church buildings.

**All Saints Church**

**Quinquennial Report**

During the year the Quinquennial Report was received from our architect. The recommendations of the report are being dealt with in conjunction with All Saints Restoration Trust as finance permits.

**Roofs**

All Saints church has seven roofs all of which are inspected during the year by our architect and appropriate church officers. Six of the roofs are lead. Of these six four have been restored over recent years. During 2008 All Saints Restoration Trust began the process of restoring the south nave aisle roof for which a Faculty has been obtained. This work is expected to cost in the region of £230,000. The main nave roof and vestry roof remain serviceable for the time being.

**Lightning Certificate**

The church has a valid Lightning Conductor Certificate.

**Rainwater disposal**

Rainwater goods leave the church by way of soakaways. The church does not have main drainage. During the year lead drain pipes were stolen during the height of lead thefts from churches. This situation will be addressed as soon as funds permit.

**Miscellaneous**

During 2008 a new electrical power and lighting system was installed in the church and the appropriate certificates obtained. The new electrical scheme cost approximately £110,000 funded by All Saints Restoration Trust.

The organ is used on a regular basis and is tuned at least three times each year. Minor maintenance work is carried out at the time of a tuning visit. During the year the electrical switchgear that is the link between the mains electricity supply and the organ blower failed. On inspection it was found that the switchgear had been installed in December 1902! Because electricity has to be converted from AC to DC to run the organ blower new switchgear had to be specially made and installed at a cost of approximately £4,500 funded by All Saints Restoration Trust.

All Saints has a contract for the supply and maintenance of appropriate fire extinguishers.

The churchyard is in the care of Maidstone Borough Council who are regularly advised when trees or

vegetation become a threat to the church building.

All doors function as required and are marked as exits on the Emergency Evacuation Plan displayed in the church and in service books as they are printed.

The heating system functions correctly although the temperature in the church does not always reflect this. Usually this is due to the fact that doors are left open thereby allowing heat to exit the building. All Saints Restoration Trust together with our architect are investigating possible improvements.

The window ventilators situated in the chancel roof area function as required.

The audio system continues to function satisfactorily.

The bells, fittings and clock are all in satisfactory order the clock having been repaired during the year.

A meeting has been arranged for the Crime Prevention Officer to give advice on security of the church.

Every matter that we have reported upon requires the time and skill of a small number of people to mitigate the cost of professional services. To everyone concerned we give our grateful thanks.

## **St. Philip's Church**

### **Quinquennial Report**

During the year the Quinquennial Report was received from our architect. The recommendations of the report are being dealt with as finance permits.

### **Roofs**

The North roof the gutters have been cleaned. South Elevation Roof Some tiles replaced.

### **Entrance Hall Ceiling**

The ceiling has been clad with 300mm PVC ship lap planks with 100mm of insulation behind them at a cost of £4,400 funded jointly by Church and Friends of St Philip Community Centre Trust.

### **Quiet Room and Coffee Bar.**

These ceilings need to be repaired as soon as funds are available.

Some of the Buttresses will need re-pointing in the future

### **Lightning conductor**

Earth Bonding work has been carried out to the Lightning Conductor and a Lightning Certificate has been issued to St Philips Church.

### **Rainwater goods generally**

Rainwater pipes are inspected regularly by a member of the congregation

### **Rainwater gullies**

Work has been carried out to clear debris from the Gullies

### **Electrical inspection and report**

Following an electrical inspection remedial work has been carried out and an Electrical Installation Certificate has been issued and is valid until the next Quinquennial Report is due. Cost of work £2400

### **Lighting**

Included in the electrical work were some safety items relating to lighting and are part of the Electrical



Installation Certificate.

**Organ tuning/inspection**

The Organ is used on a regular basis and is tuned three times a year.

**Organ Maintenance**

The blower malfunctioned and this was repaired in house.

**Fire extinguishers**

The contract has been terminated with Chubb and a new contract taken out with Kent Fire Protection.

**Vegetation close to church walls**

Regular maintenance is carried out by members of the congregation.

**Doors and door furniture**

All doors function as required all have illuminated Exits signs above them.

**Heating**

Work has been carried out on some of the heaters to make them more efficient and where possible quieter.

**Audio system**

This is used on a regular satisfactory basis

**Bell frame**

The frame is in a satisfactory condition.

**David Freed      Mollie Neaves**  
**Churchwardens**

**ALL SAINTS CHURCH ACTIVITIES**

We are happy to report that the church is used throughout the year for a variety of services, concerts and other events. We are particularly pleased when the full capacity of All Saints is used and this has happened on a number of occasions in 2008, not only at the Christmas services but also at remembrance, civil and other services and events.

Organising the services and supporting the clergy are a number of people for whom thanks are due. It often falls to David Freed and Lionel Marchant to organise the services and other events. Our services would feel very much the poorer without the good music we enjoy, so particular thanks are due to Peter Richards and the choir, supported by the organists Lionel Marchant and Brian Moore.

The running of services is assisted by many who welcome, act as Sidesmen and servers, read the lessons, and administer the wine. Thanks are due to everyone concerned. We are also grateful to those who care of the young during our services both in the crèche and Sunday School.

The bell ringers, led by Graham Heath, are to be thanked not just for the bell-ringing but for maintaining the tower and the bells.

We are very grateful not only to those help us with our various rotas on a regular basis but also to those to step in to help, very often at little or no notice.

We are still seeking further assistance in two areas. Firstly, more help is required to clean the church which is currently takes place on a Friday morning under the guidance of Susan Manuell. Secondly, more helpers

are sought for the newly re-launched Saturday Market currently organised by Mary Shaw. This not only contributes to the funds of All Saints Restoration Trust and the PCC but equally importantly allows the church to be opened on Saturdays. If you feel you can help in any way, please speak to us.

**Roger Manuell Geoffrey Lay**  
**Deputy Churchwardens**

## **St. PHILIP'S CHURCH ACTIVITIES**

As Deputy Churchwarden for St Philip's I would like to report on the variety of events that took place during 2008.

### **Mission and Outreach**

The **Coffee and Chat** group, a happy and thriving group, continued providing a welcome to everyone on a Tuesday morning.

**Seedlings** who meet on Wednesday afternoons under the guidance of Clair Green have considerably grown in numbers and is very successful.

**Lent and Advent Clubs**, the number of children attending was been down slightly but those that have come attended on both the event days. Activities were varied and successful thanks to David Freed and his band of helpers. Godly play was lead by Priscilla Doc and is something that both children and adults enjoyed.

**Concerts** - several have taken place during the year, *Noah and the Floating Zoo*, *The Gift* and *George Hamilton IV*. People from churches across Maidstone joined our choir to take part in the first two concerts. All the concerts were well attended and we thank Nancy Davies, Keith Ashford and Friends of St Philip's Community Centre for organizing these events.

**Social Evenings** - A variety of events have taken place: Harvest Supper, Carols and Mince Pies, Chinese New Year evening, Quiz and Shrove Tuesday Pancake evening. These evenings bring many different people into the building and are most enjoyable. A big thank you to everyone who organized and ran them.

### **Worship**

**The Second Sunday service** of the month is generally directed towards families and our Uniformed organizations. These services are lead by different groups with a variety of styles and were mostly well attended.

**The Youth Church**. Until recently has been meeting on the third Sunday under the guidance of Stephanie Clarke and Emma Starks. The group was making a contribution to the fourth Sunday service but unfortunately with members now at university it has stopped meeting. It is hoped that the group will start up again in the near future.

**The Harvest Festival** was well attended by the Uniformed groups their parents and members of the congregation.

**The Carols and Reading Service** was down in numbers attending but the Choir was outstanding with their contribution. It is felt that the evening time did not suit and that there was also a lack of advertising within the parish.

**The Christingle Service** was a great success there being such a big congregation that extra chairs had to be put in the church to accommodate everyone.

**The Choir** continues to play an exceptional part in our worship. Under the guidance of their choir mistress Nancy Davis who has stretched them to sing with confidence resulting in a wider variety of music.

**Music Accompanists** we are most grateful to the rota of musicians that support our worship week by week.

**Clinton Davis** has joined the ministry team of Christopher Morgan-Jones and Priscilla Doe having retired from full time ministry and being invited by Christopher Morgan-Jones to take services in the parish. We are most grateful to Clinton for his involvement at St Philip's.

**The Lent Course** was lead by Clinton Davis on the York Course theme of Faith, Hope and Love, taking five sessions of reading, listening to tapes and discussion. The course was well attended from all the parish. Participants were asked to complete a questionnaire with a view to see what further study might take place to challenge our faith.

Our thanks to all who administer the chalice, serve at the altar, provide bread for Holy Communion, read the lessons and lead our intercessions. It is good to see Ray Stephens, our Sacristan, back leading the servers after some ill health.

#### **The Scenec Setters (and those behind the scenes)**

The contribution that the **sidepersons** make is invaluable.

The **flower arrangers**, under Daphne Lee, provide, as always, beautiful displays to enhance our worship particularly on special occasions.

Sunday mornings would not be the same without our fix of **tea and coffee** provided with a welcome smile and a biscuit or two. Now that we have reverted to having refreshments after the morning service it is well attended and gives a better opportunity of meeting one another. Many thanks to those who provide this service.

Our hand of **cleaners** are no more! No meaningful response has been received for volunteers to assist with the cleaning of the church. The Big Clean, a twice a year event, does continue to be successful.

**The Craft Group** continue their hard work on our behalf, cutting, sewing and sticking all manner of things for our fund raising activities. They meet on the second Tuesday evening of each month, 7pm to 9pm, come along you will be made most welcome.

Finally, but not least, thank you to Kenny Joy who keeps our **church clock** going.

#### **Summary of Activities 2008**

4th May - Celebration of St Philip's Patronal Festival.

5th May - Victorian Market.

20th September - St Michaelmas Fair Coffee Morning

4th October - Quiz evening

3rd December - Carols and Mince Pies.

22nd November - Christmas Fare

6th December - The Gift

16th December - George Hamilton IV

## **St Philip's Centre**

**Janet Dredge** continues to promote the use of the Centre. keep running costs down, take bookings and generally see to its use. Janet is also secretary to the Church and Centre Committee demonstrating much patience and hard work for which we are most grateful. We are also indebted to Elizabeth Askew, Centre Treasurer, who provided a very valuable service presenting concise and clear accounts. Unfortunately Elizabeth has had to stand down as treasurer due to pressure of work and we thank her for her dedication to the committee.

The Centre continues to be used by local groups however the finances to run it are continuing to be tight. We are grateful to the charitable trust, Friends of St Philip's Community Centre, who have helped finance emergency repairs such as the ceiling in the entrance hall. Ken Bridges and Michael Hocking do a tremendous amount of maintenance which saves money and we thank them very much.

We see the Centre as providing a need for the local community and we would encourage other groups from all parts of the parish to use it. The following list gives an idea of the range of ages and interests already catered for : Uniformed organizations, Seedlings, Marlin School of Dance, Martial Arts Group, Coffee and Chat, U3A, NACRO, Tap Dancing, Town Women's Guild and Craft Group. In addition local groups such as gardening societies, camera clubs, The Collis Field Trust and the Local Election Officer also use the Centre on a less regular basis.

**Gardening and tidying up** - Now and again a band of parishioners meet on a Saturday morning to maintain the grounds. It is quite a sociable event with the occasional bacon butty and always tea and coffee being provided. A range of skills is brought together and the area around the church always looks much better for their efforts.

## **THANK YOU**

To the many people who contribute to making our Church and Centre a special place and we hope we have not offended anyone who gives freely of their time and has not been mentioned. Everyone of our congregation at St Philip's has made a real contribution and if anyone has been omitted please accept our apologies and our grateful thanks.

We look forward to continuing to making progress in our aim to be a hospitable place for worship and to enrich the life of our local community.

**Barbara Cook**  
**Deputy Churchwarden**

**ST. STEPHEN'S CHURCH ACTIVITIES**  
A Report has not been received from the Deputy Churchwarden

## ELECTORAL ROLL 2009

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
All Saints Resident	42	35	40	30	46	41	33	41	40	38	37	36
All Saints Non Resident	72	72	69	67	56	58	54	55	55	51	55	53
St. Philip's Resident	52	50	58	53	60	60	59	54	53	40	40	36
St. Philip's Non Resident	15	16	18	21	21	21	19	18	16	14	13	17
St. Stephen's Resident	0	0	0	0	0	0	10	11	9	10	10	7
St. Stephen's Non Resident	0	0	0	0	0	0	4	5	5	6	6	6
<b>Total</b>	<b>181</b>	<b>173</b>	<b>185</b>	<b>171</b>	<b>183</b>	<b>180</b>	<b>179</b>	<b>184</b>	<b>178</b>	<b>159</b>	<b>161</b>	<b>155</b>

**Michael Hocking**  
**Electoral Roll Officer**

## FINANCIAL STATEMENT 2008

### Report of the PCC Treasurer

Once again it has been a disappointing year for our Parish from a financial point of view. We have failed to pay our Parish Share to the Diocese, falling some £19,000 short. In addition our income from parishioners and visitors, be it gift aided or not, was down at both All Saints and St Philip's by a total of £2,934 (4.53%), very similar to 2007. However it is the Balance Sheet on page 15 that I would like to comment on in this report.

It can be seen that our Net assets/Funds at the end of 2008 are £-36,043 (2007 £23,626). This means that not only do we have more liabilities than assets but our net assets have declined in 2008 by £59,669. So where has the money gone? This can be broken down into four main areas:

1. The PCC took a decision to close the Fabric and Legacy accounts held with the National Savings and Investments. As can be seen on page 18 these accounts amounted to £9,101 and £18,008 respectively. The balances were transferred to All Saints Restoration and Development Trust as they were set up with donations and legacies from All Saints Parishioners.
2. The cost of the refurbishment of the College Room toilets came to £5,523 (see page 21)
3. St Philips Church had emergency electrical works and refurbishment of part of the ceiling totaling £9,364 (see page 21). Almost half of this sum, £4,156, was recovered from St. Philip's Centre funds and Friends of St Philips Community Centre Trust (see page 20).
4. Finally the loss from the ordinary income and expenditure accounts of All Saints (£10,646) and St Philips (£12,208) is as shown on page 17. This page is merely a summary of the more detailed accounts shown on pages 20 and 21.

How can we keep functioning if we have more liabilities than assets? The answer can be found by looking at page XXX and the note on Creditors. It can be seen that of the £81,256 we owed at the end of 2008, £76,943 was due to the Diocese as unpaid Parish Share going back as far as 2002. Whilst I will continue to ensure that we pay as much Parish Share out of Ordinary income each year as we are able it seems unlikely that this figure will diminish in the near future.

The accounts are prepared on the accruals basis. This means they show the position if all income had been received and all expenditure paid by the end of the year. Detailed debtors and creditors arising from this are shown on page 22.

The following is a more detailed analysis of the accounts:

## **BALANCE SHEET page 15**

I have already commented above on the reduction in net assets of the parish and so I confirm the net assets at 31 December 2008 stood at -£36,043 (2007 £23,626).

## **STATEMENT of FINANCIAL ACTIVITIES page 16**

This page is a summary of pages 17, 18 and 19.

For a breakdown of General Purposes Funds see page 17

For a breakdown of Other Unrestricted Funds see page 18

For a breakdown of Restricted Funds see page 19

## **STATEMENT of FINANCIAL ACTIVITIES General Purposes Funds page 17**

This page represents the Parish Ordinary and Extra Ordinary income and expenditure items that are shown in more detail on pages 20 and 21.

### **All Saints with St Philip Ordinary Account**

It has already been stated that Planned Giving in the Parish has decreased in 2008 over 2007. Our giving through Gift Aid has particularly been badly hit but is probably an accurate reflection in the reduction of "active" parishioners attending church. In addition all of our other main streams of income have also reduced, with the exception of sundry income. I would also like to point out that collections and giving from the congregation at St Stephens totaled £193 (2007 £557) Because of column limitations in the presentation of these accounts, this amount is included with All Saints income.

Most categories of expenditure are close to or even below the sums spent in 2007. However there are two notable exceptions Parish Share about which we can do very little and church running expenses which have increased by £2,119 (10.25%). The utility bills for private properties have increased dramatically in the last 18 months and the same is true for our church buildings. This increase has occurred despite measures taken at both churches to reduce the amounts of units used particularly for heating. For example in the winter of 2008/09 All Saints church used 27 units of gas per day (upd) down from 46upd in the same period 2007/08. However the cost per day has remained the same at £38 because the price of a single unit has increased by 41%. Prices for gas and electricity have now begun to fall and so it is now a good time to explore the possibility of changing suppliers.

### **All Saints with St Philip Extra Ordinary Account**

This account continues to be used for income and expenditure of a one off nature. Income at All Saints shows a final grant received in respect of repairs to the war memorial in All Saints churchyard. The College Room toilets were refurbished at a cost of £5523.

St Philips spent £9,364 on emergency electrical repairs in the Church and Centre and on installing cladding on the ceiling in the "entrance hall". The Centre and the Friends of St Philips Community Centre were able to contribute £4,156 towards these costs as shown on page 20.

## **STATEMENT of FINANCIAL ACTIVITIES Other Unrestricted Funds page 18**

**Fee Account** – This is a clearing account for monies received and paid under the headings shown. It includes PCC Fees earned from weddings and funerals and also monies received from use of All Saints Church by third parties. This continues to be an important source of income for All Saints and special thanks must go to Lionel Marchant for developing this income stream. These fees are transferred to the main PCC account on a regular basis.

**Community Account** – The figures show a small deficit of £65 for the Parish magazine.

**St. Philip Centre** – The Centre has recorded a surplus of £726 this year. We are very grateful to Elizabeth Askew the Centre Treasurer for her support and hard work during the year.

**All Saints Church Shop** – The shop has recorded a small deficit of £66 due in part to a donation of £240

to All Saints Restoration and Development Trust.

**All Saints Bellsringers** The accounts show a surplus of £886 for the society.

**Organ & Choir Fund** – The figures reported show an increase in the fund of £126.

The remaining funds (Legacy, Fabric and Minibus) on this page were controlled by the PCC and were closed during the year. The legacy and fabric funds were transferred to All Saints Restoration and Development Trust and the Minibus account to PCC general funds.

#### **STATEMENT of FINANCIAL AFFAIRS – Restricted Funds page 19**

These are two small investments held by the Canterbury Board of Finance (CBF) and the Official Custodian for Charities. All income deriving from these funds is expended as shown.

I would like to give my thanks to all those who work tirelessly behind the scenes banking and recording monies, keeping accurate records and ultimately helping me with the productions of these combined accounts.

### **FINANCIAL CERTIFICATE 2008**

We certify that the Accounts shown on pages 15 to 20 of this booklet were presented to and approved by the Parochial Church Council of All Saints with St. Philip, Maidstone at a meeting of the Council held at 7.30pm on the 16th April 2009 in St. Philip's Church Centre, Waterloo Street, Maidstone, Kent.



**Christopher Payne**  
**Honorary Treasurer**  
**All Saints with St. Philip PCC**



**Lionel Marchant**  
**Lay Vice Chairman**  
**All Saints with St. Philip PCC**

# INDEPENDENT EXAMINER'S REPORT

## TO THE PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST. PHILIP, MAIDSTONE.

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2008, which are set out on pages 12 to 19 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and S.43 of the Charities Act 1993 ('the Act').

### Respective Responsibilities of Trustees and Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulation 5 and Section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulation 5.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act, and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Allan R. Hickie ACA  
Spain Brothers  
Thames House,  
Roman Square,  
Sittingbourne, Kent.



PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

BALANCE SHEET  
AT 31 DECEMBER 2008

	General Purposes Funds	Other Unrestricted Funds	Restricted Funds	Total Funds 2008	Total Funds 2007
<b>Fixed Assets</b>					
Equipment	0			0	0
Official Custodian for Charities	4474		717	5191	6802
CBF Funds	0		1945	1945	2612
	4474	0	2662	7136	9414
<b>Current Assets</b>					
Stock	0	73	0	73	243
Debtors	0	0		0	1074
Cash at Bank and in Hand	25930	12074		38004	73442
	25930	12147	0	38077	74759
<b>Liabilities : Amounts falling due within one year</b>					
Bank overdraft				0	
Creditors	81256	0		81256	60547
	81256	0	0	81256	60547
Net Current Assets	-55326	12147	0	-43179	14212
<b>NET ASSETS</b>	<b>-50852</b>	<b>12147</b>	<b>2662</b>	<b>-36043</b>	<b>23626</b>
<b>FUNDS</b>	<b>-50852</b>	<b>12147</b>	<b>2662</b>	<b>-36043</b>	<b>23626</b>

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2008

	General Purposes Funds	Other Unrestricted Funds	Restricted Funds	Total Funds 2008	Total Funds 2007
<b>Incoming Resources</b>					
Incoming Resources from donors	61858	0		61858	64792
Other voluntary incoming resources	9797	0		9797	11840
Incoming resources from operating activities to further the Council's objects	440	52886		53326	51277
Resources from other funds	10551	0		10551	9671
Other incoming resources	0	0		0	0
Income from investments	661	585	128	1374	2239
<b>Total incoming Resources</b>	<b>83307</b>	<b>53471</b>	<b>128</b>	<b>136906</b>	<b>139819</b>
<b>Resources Used</b>					
Cost of Generating Funds	146	0		146	280
Grants	285	0		285	690
Transferred to other Funds	540	10011		10551	9671
Activities directly related to the work of the church	96001	42046		138047	134215
Church Management and administration	2737	0	128	2865	2962
Other Expenses	15053	27349		42402	9978
<b>Total Resources used</b>	<b>114762</b>	<b>79406</b>	<b>128</b>	<b>194296</b>	<b>157796</b>
<b>Net Incoming (Outgoing) Resources</b>	<b>-31456</b>	<b>-25935</b>	<b>0</b>	<b>-57391</b>	<b>-17977</b>
Proceeds on disposal of investments			0	0	0
loss on sale of investments	0		0	0	0
Increase in market value of Investments Unrealised	-1363		-915	-2278	214
Balances at 1st January 2008	-18033	38082	3577	23626	41389
Balances at 31st December 2008	<b>-50852</b>	<b>12147</b>	<b>2662</b>	<b>-36043</b>	<b>23626</b>



PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

NOTES SUPPORTING THE STATEMENT OF FINANCIAL AFFAIRS  
at 31 DECEMBER 2008

General Purposes Funds	All Saints Ordinary	St Philip Ordinary	All saints X-Ord Non-Cap	St Philip X-Ord Non-Cap	All saints X-Ord Capital	St Philip X-Ord Capital	Other Investments	Total 2008	Total 2007
<b>Incoming Resources</b>									
Incoming Resources from donors	44401	17457		0				61858	64792
Other voluntary incoming resources	2954		2688	4156				9797	11840
Incoming resources from operating activities to further the Council's objects	440	0						440	280
Resources from other funds	10159	392						10551	9671
Other incoming resources								0	0
Income from investments	6	3		156	174	103	219	661	948
<b>Total incoming Resources</b>	<b>57959</b>	<b>17852</b>	<b>2688</b>	<b>4312</b>	<b>174</b>	<b>103</b>	<b>219</b>	<b>83307</b>	<b>87531</b>
<b>Resources Used</b>									
Cost of Generating Funds	60	86						146	280
Grants			0	285				285	300
Transferred to other Funds	0						540	540	0
Activities directly related to the work of the church	66821	28961					219	96001	93329
Church Management and administration	1724	1013						2737	2849
Other Expenses			5690	9364				15053	9978
<b>Total Resources used</b>	<b>68605</b>	<b>30060</b>	<b>5690</b>	<b>9649</b>	<b>0</b>	<b>0</b>	<b>759</b>	<b>114762</b>	<b>106736</b>
<b>Net Incoming (Outgoing) Resources</b>									
Loss on sale of investments								0	0
Increase/(decrease) in value of investments							-1363	-1363	130
Balances at 1st January 2008	41041	-6215	-10493	-3973	-48561	3208	6960	-18033	1042
Balances at 31st December 2008	<b>30395</b>	<b>-18423</b>	<b>-13495</b>	<b>-9310</b>	<b>-48387</b>	<b>3311</b>	<b>5057</b>	<b>-50852</b>	<b>-18033</b>

Other Unrestricted Funds	Fee Account	Community Accounts	Centre Accounts	Church Shop	All Saints Bellringers	Choir Fund	Legacy Account	Fabric Account	Minibus	Total 2008	Total 2007
<b>Incoming Resources</b>											
Incoming Resources from donors										0	0
Other voluntary incoming resources										0	0
Incoming resources from operating activities to further the Council's objects	36611	1126	10082	349	2643	75				52886	51047
Activities for generating funds											
Resources from other funds										0	0
Other incoming resources										0	0
Income from investments		25	16		32	51	311	148	2	585	1178
<b>Total incoming Resources</b>	<b>36611</b>	<b>1151</b>	<b>10098</b>	<b>349</b>	<b>2675</b>	<b>126</b>	<b>311</b>	<b>148</b>	<b>2</b>	<b>53471</b>	<b>52225</b>
<b>Resources Used</b>											
Cost of Generating Funds											
Grants				0						0	390
Transferred to other Funds	9893								118	10011	9671
Activities directly related to the work of the church	29494	1216	9372	175	1789					42046	40936
Church Management and administration										0	0
Other Expenses				240			18008	9101		27349	0
<b>Total Resources used</b>	<b>39387</b>	<b>1216</b>	<b>9372</b>	<b>415</b>	<b>1789</b>	<b>0</b>	<b>18008</b>	<b>9101</b>	<b>118</b>	<b>79406</b>	<b>50997</b>
<b>Net Incoming (Outgoing) Resources</b>	<b>-776</b>	<b>-65</b>	<b>726</b>	<b>-66</b>	<b>886</b>	<b>126</b>	<b>-17697</b>	<b>-8953</b>	<b>-116</b>	<b>-25935</b>	<b>1228</b>
Increase in market value of investments Unrealised											
Balances at 1st January 2008	1750	2549	2875	480	1565	2097	17697	8953	116	38082	36854
Balances at 31st December 2008	974	2484	3601	414	2451	2223	0	0	0	12147	38082



PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

NOTES SUPPORTING THE STATEMENT OF FINANCIAL AFFAIRS  
AT 31 DECEMBER 2008

Restricted Funds	EF Hills	Vicars Disc Fund	Total 2008	Total 2007
<b>Incoming Resources</b>				
Income from investments	34	94	128	113
<b>Total incoming Resources</b>	<b>34</b>	<b>94</b>	<b>128</b>	<b>113</b>
<b>Resources Used</b>				
Activities directly related to the work of the church			0	0
Church Management and administration	34	94	128	113
<b>Total Resources used</b>	<b>34</b>	<b>94</b>	<b>128</b>	<b>113</b>
<b>Net Incoming (Outgoing) Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Balances at 1st January 2008	965	2612	3577	3493
(Decrease)/Increase in market value of Investments - Unrealised	-248	-667	-915	84
Proceeds on disposal of investments			0	0
Loss on sale of Investments	0	0	0	0
<b>Balances at 31st December 2008</b>	<b>717</b>	<b>1945</b>	<b>2662</b>	<b>3577</b>

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP , MAIDSTONE

NOTES SUPPORTING THE STATEMENT OF FINANCIAL AFFAIRS  
at 31 DECEMBER 2008

General Purposes Funds	All Saints Ordinary	St.Philip Ordinary	All saints X-Ord Non-Cap	St Philip X-Ord Non-Cap	Other Investments	Total 2008	Total 2007
<b>Incoming Resources</b>							
Incoming Resources from donors							
Planned Giving							
Gift Aid Donations	29122	11637				40758	43086
Income Tax Recoverable	8262	3243				11505	12234
Other Planned Giving	934	1764				2698	2723
Collections (open plate)	5086	623				5709	5994
Sundry Donations	998	190				1188	755
	<u>44401</u>	<u>17457</u>	<u>0</u>	<u>0</u>		<u>61858</u>	<u>64792</u>
Other voluntary incoming resources							
Fees returned from the Diocese	2954					2954	3036
Donations, Appeals, Grants			2688	4156		6844	8804
Income Tax Recoverable				0		0	0
	<u>2954</u>	<u>0</u>	<u>2688</u>	<u>4156</u>		<u>9797</u>	<u>11840</u>
Incoming resources from operating activities to further the Council's objects							
Church Hall	440	0				440	280
	<u>440</u>	<u>0</u>				<u>440</u>	<u>280</u>
Income from investments							
Dividend & Interest including any reclaimable tax	6	3			219	228	217
	<u>6</u>	<u>3</u>			<u>219</u>	<u>228</u>	<u>217</u>